



ISLAMIA COLLEGE, PESHAWAR
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No. 4472 /Acad:

Dated: 05/01/2022

To

All Members of the Academic Council
Islamia College, Peshawar

Subject: FINAL MINUTES OF THE 16TH MEETING OF THE ACADEMIC COUNCIL,
ISLAMIA COLLEGE PESHAWAR

Dear Sir/ Madam,

Enclosed please find herewith the final minutes of the 16th Meeting of the Academic Council, Islamia College Peshawar held on Monday 23rd November, 2021 at 02:00 pm in the Main Committee Room, ICP for your information and record.

Encl: As stated above


Registrar

Copy to:

1. PSO to Vice-Chancellor
2. Master File


Registrar

MINUTES OF 16th MEETING OF THE ACADEMIC COUNCIL ISLAMIA COLLEGE PESHAWAR HELD ON 23rd NOVEMBER, 2021 AT 02:00 PM IN THE MAIN COMMITTEE ROOM, ISLAMIA COLLEGE PESHAWAR

The 16th Meeting of the Academic Council, Islamia College Peshawar was held on 23rd November, 2021 at 02.00 pm in the Main Committee Room, Islamia College Peshawar which was presided over by the Worthy Vice-Chancellor, Islamia College Peshawar, Prof. Dr. Gul Majid Khan. (*List of participants is attached herewith*):

Proceedings of the meeting were started with recitation of few verses from the Holy Quran. The Vice-Chancellor warmly welcomed & thanked all the members of the Council for sparing their precious time for attending the meeting.

Thereafter the agenda of the meeting was taken up by the Registrar, Islamia College Peshawar Dr. Qasim Mansoor Jalali for deliberation in the following order:

ITEM # 1: CONFIRMATION OF MINUTES OF 15TH MEETING OF THE ACADEMIC COUNCIL

DECISION:

The Academic Council confirmed the Minutes of 15th meeting of the Academic Council held on 23rd August 2021.

ITEM # 2: RECONSTITUTION OF FACULTIES

DECISION:

1. After thorough deliberation, the Academic Council unanimously proposed the following four Faculties to the Syndicate
 - I. Natural & Biological Sciences.
 - II. Physical & Numerical Sciences.
 - III. Arts & Humanities.
 - IV. Social & Basic Sciences.
2. The grouping of departments / Centers under a faculty is referred to the Academic Standing Committee to propose it to the ensuing meeting of the Syndicate.
3. The Academic Council nominated Dr. Shahid Jan, Chairman Department of Management Sciences, Islamia College Peshawar as member of the Academic Standing Committee in lieu of Dr. Sajjad Ahmad Khan, Chairman, Department of Statistics, Islamia College Peshawar.

ITEM # 3: CONFIRMATION OF MINUTES OF THE 30TH ADVANCE STUDIES AND RESEARCH BOARD (ASRB) MEETING

DECISION:

The Academic Council approved the Minutes of 30th meeting of the ASRB held on 26th August 2021.

ITEM # 4: CONFIRMATION OF MINUTES OF THE 31ST ADVANCE STUDIES AND RESEARCH BOARD (ASRB) MEETING

DECISION:

The Academic Council approved the minutes of 31st meeting of the ASRB held on 06th October 2021 and regretted time extension recommended in Item No 6 (3 to 5) by the 31st ASRB meeting. The extension to time-barred scholars may be granted as per prevailing Higher Studies Regulations.

ITEM # 5: RECOMMENDATIONS OF THE COMMITTEE REGARDING ISSUES OF DROP-OUT STUDENTS

Discussion:

Report of the committee constituted by the 27th Meeting of the Syndicate on the recommendations of 15th Meeting of the Academic Council was placed before the house for deliberation.

Decision:

After thorough deliberation, the Academic Council, made the following recommendations:

1. A maximum chance of two semesters (Fall Semester, 2021 and Spring Semester, 2022), will be given to all the dropout students with the following terms & conditions:
 - I. It will be applicable to all the dropped out students of the sessions: 2016-20, 2016-21, 2017-21, 2017-22, 2018-22, 2018-23, 2019-21, 2019-23 & 2019-24.
 - II. All the applicants will be required, to come-out from the dropped out status in these two semesters i.e. to attain the status of CGPA 2.0 or above. The last repeat date which was 15 October, 2021, may be extended accordingly. Those students who failed to achieve the said target shall be deemed as dropped out.
 - III. Those students who are dropped out, having a gap of one year in his/her study, may return to the department and will be

allowed to sit in their respective classes with their juniors by availing the freeze option from Director Admissions, ICP.

- IV. A special fine of Rs. 15000/- (Fifteen Thousand only) shall be imposed on all the dropped out students to avail this opportunity, since they were equally responsible owing to their ignorance. This fine will be paid in addition to their normal semester fee/dues due to special arrangement made in their favour.
- V. Provided that it will be a one-time relief and shall not be quoted as a precedence in future.
- VI. The attendance will be calculated from the date of notification for the dropped out students.

In order to save the time of the students and to avoid further complications, it was also decided to notify the above recommendations of the Academic Council in anticipation to the approval of the Syndicate to avoid further loss of time.

Moreover, the committee found that the non-serious attitude/negligence of the department and administration concerned is one of the reasons behind this serious issue. The committee recommends that a committee may be constituted to further investigate and fix the responsibility in this case, to avoid legal and administrative complications in future.

ITEM # 6:

**CONSIDERATION OF THE CASE MS. RABIA FAZAL SAFI
REGARDING ASSOCIATE DEGREE IN ARTS AND MA-
COMPOSITE (ENGLISH) DEGREE**

DECISION:

The Academic Council approved the case along with the approval of the recommendations of the Academic Standing Committee vide Item # 13.



ITEM # 7: TWO TEACHERS TO BE NOMINATED BY THE ACADEMIC COUNCIL FOR EACH BOARD OF FACULTY

DECISION:

The Academic Council authorized the Vice Chancellor to nominate two teachers for each Board of Faculty as per Section 1(v) of the Islamia College Peshawar Constitution, Functions and Authorities of the University Statutes, 2016.

ITEM # 8: DIRECTIVES OF THE CHANCELLOR, ISLAMIA COLLEGE PESHAWAR/GOVERNOR KHYBER PAKHTUNKHWA

DECISION:

The Academic Council deferred the item to be placed before ensuing meeting of the Academic Council, Islamia College Peshawar for detail deliberation.

ITEM # 9: NOC CASE OF MR. MUHAMMAD ISMAIL, ASSISTANT, EXAMINATION SECTION, ICP

DECISION:

The Academic Council regretted the NOC case of Mr. Muhammad Ismail.

ITEM # 10: AFFILIATION TO INSTITUTES IN ANY DEGREE PROGRAM WITH ISLAMIA COLLEGE PESHAWAR

DECISION:

- a. Notification of HED regarding Territorial Limits may be pursued as per Section 4 of the Islamia College Peshawar Act 2009. The said matter shall also be placed to the Syndicate for passing a resolution to be shared with relevant and concerned quarter for doing the needful in this regard.
- b. An advertisement for affiliation is proposed to be placed on the agenda to the ensuing meeting of the Syndicate.

ITEM # 11: NOMINEE OF ACADEMIC COUNCIL FOR AFFILIATION COMMITTEE

DECISION:

The Academic Council nominated Prof. Dr. Tariq Jan as nominee of the Academic Council on the affiliation committee.

ITEM # 12: ISSUANCE OF ENGLISH PROFICIENCY CERTIFICATE AND BONAFIDE CERTIFICATE (TO AFGHAN STUDENTS) BY CONTROLLER OF EXAMINATIONS

DECISION: The Controller of Examination will issue the English Proficiency Certificate and Bonafide Certificate (to Afghan Students) in future. The matter of determination of processing fee for the certificate is referred to the F&PC.

ITEM # 13: RECOMMENDATION OF ACADEMIC STANDING COMMITTEE

DECISION: The Academic Council referred various items to the Academic Standing Committee, which was constituted by the Academic Council for submission of recommendations regarding these items. The Convener of the committee briefed the house regarding the recommendations made on these items. After thorough discussion, the Academic Council recommended as under:

Academic Council	Item referred to ASC	Recommendation of ASC	Decision of Academic Council
8 th	Consideration of the HEC Policy Regarding CGPA Equivalence of Grades	The grading policy has already been revised in the new regulation and notified accordingly.	The Academic Council agreed with the recommendation of the Academic Standing Committee
8 th	Consideration of the HEC Policy Regarding Supervision of MS/MPhil Research Thesis by MS/MPhil Qualified Faculty Members	The Academic Standing Committee recommended that M. Phil qualified faculty may be allowed to teach M. Phil courses, but not to supervise M. Phil scholars	The Academic Council agreed with the recommendation of the Academic Standing Committee
8 th	Launch of Tests by the Education Testing Council for Admission to Undergraduate Programmes in Universities and Degree Awarding Institutions	After threadbare discussion, the Academic Standing Committee did not find the proposal feasible and recommended to drop it.	The Academic Council agreed with the recommendation of the Academic Standing Committee
8 th	Consideration of Minutes of Meeting of the Committee Constituted and notified vide No. 1106/Acad: Dated 15-02-2017	Most of the points have already been covered by the recently adopted Regulations for Admission, Registration and Examination 2019. Therefore, dropping the overlapping clauses, the following additions are recommended. a. TTS faculty will be allowed to take 3 credit hours extra workload only, so that their research is not affected. b. Contract faculty will be allowed to teach maximum workload of 12 credit hours or as approved by Academic Council/Syndicate from time to time. c. Visiting faculty will be allowed a maximum of 12 credit hours.	a. The TTS faculty member can teach extra work load as per their capacity. b. Contract Faculty will be allowed to teach as per designation and workload as approved by the Syndicate.
12 th	Establishment of Girls Campus at Islamia	After thorough deliberation on the proposal, the Academic Standing Committee did not consider it a	The Academic Council agreed with

	Collegiate School, Peshawar.	feasible option at present, and hence recommended to drop the item	the recommendation of the Academic Standing Committee
12 th	Request for Enhancement of Student Strength at all Levels	<p>in its first meeting held on 12 November, 2020, the Academic Standing Committee constituted a subcommittee for submitting its report after meticulously examining the issue. Subsequently, the Academic Standing Committee discussed the finding of the subcommittee and made the following recommendations:</p> <ol style="list-style-type: none"> 1. Keeping in view the availability of space, human resource and logistic facilities, the number of seats in premedical may be increased in Islamia College for Girls. 2. A demand oriented approach should be adopted in launching and continuing BS programmes, and a minimum number of 20 students may be prescribed for continuing all programmes except PhD. 3. Without compromising on quality and essential facilitation, number of seats in M. Phil and PhD programmes may be enhanced wherever possible. <p>Proposal for launching certificate and diploma programmes may be submitted in marketable areas.</p>	The Academic Council agreed with the recommendation of the Academic Standing Committee
12 th	Rationalization of Examination Duty Remuneration	The committee discussed the agenda item in detail and opined that the matter pertains to finance and does not fall in the domain of this committee. Therefore, it may be discussed/considered at the relevant forum	Rationalization of Examination duty remuneration is referred to F&PC.
12 th	Consideration of the Recommendations of the Committee Constituted Vide Notification No. 3326/Acad Dated: 20.12.2019	<p>The Academic Standing Committee endorsed in principal the recommendations of the subject committee with some modifications and clarifications listed below.</p> <ol style="list-style-type: none"> 1. Only those departments which have a 6:1 ratio for student to permanent qualified Faculty (MPhil/PhD) and having BS or equivalent thesis/research report in the approved scheme of studies may be allowed to claim the said remuneration. 2. One teacher can supervise maximum of 6 students. However, in hardship cases where thesis is essential requirement and the institute temporary falls short of qualified faculty, this condition may be relaxed up to a maximum of 10 students per teacher with the approval of the Dean of the faculty concerned. 3. A fixed amount of Rs. 4,200/- (Four Thousand Two Hundred) for a thesis/research report of two semesters duration and Rs 2100/- for that of one semester per student per thesis shall be paid to the supervisor on account of BS or equivalent thesis supervision and viva remuneration after successful Viva Exam. Furthermore, a teacher whose normal workload is below the required limit will have to complete his required limit first by virtue of thesis supervision @0.5 credit hours per week per student per thesis. Claim for the remaining supervised students can be processed at the end of semester at the rates and conditions explained above with no claim or entitlement for extra workload. <p>The normal workload must be specified in the thesis bill for verification purposes</p>	The matter of remuneration of BS student thesis evaluation is referred to F&PC, however, Teacher student ratio may be managed at the department level

12 th	Adoption of Undergraduate Education Policy 2020, Higher Education Commission	The Director QEC informed the meeting that HEC has withheld the subject policy and it need not be discussed right now	The Academic Council agreed with the recommendation of the Academic Standing Committee
12 th	Requests for Reservation/Enhancement of Admissions Seats on Quota Basis.	The nominee of the Registrar informed the Academic Standing Committee that all quota related cases are sub-judice for being in the Supreme Court. Hence the Academic Standing Committee decided not to suggest any changes till clearance of legal bars	The Academic Council agreed with the recommendation of the Academic Standing Committee
12 th	Recognition of Services for the Country and Long Lasting Facilitation of Overseas Pakistanis	The Academic Standing Committee recommended that elaborate guidance should be provided on the website of the university for Overseas Pakistanis regarding admission, examination, and attestation etc. along with contact details of relevant persons	The Academic Council agreed with the recommendation of the Academic Standing Committee
14 th	Correction/Revision in Grading Policy of Islamia College Peshawar, BS Regulations 2019.	After perusing the grading system contained in the recently adopted regulations of 2019, as well as the suggested amendments/revisions, the Academic Standing Committee was of the view that the newly adopted regulations have been formulated after thorough deliberation and substantial input from the stakeholders. Hence, the grading formula contained therein shall be given a chance, and revision may be considered in case there are some real issues/problems in its implementation	The Academic Council agreed with the recommendation of the Academic Standing Committee
14 th	Request of Controller of Examination Regarding Minimum and Maximum Duration for MS/MPhil and PhD Degree	The Academic Standing Committee observed that the duration prescribed in ICP Regulations 2017 does fall within the minimum and maximum duration prescribed in the HEC notification. Therefore, there is no contradiction between the two and no need for any change in ICP Regulations.	The Academic Council agreed with the recommendation of the Academic Standing Committee
14 th	Recommendations of the Academic Standing Committee about Associate Degree	<p>After initial discussion on the subject issue in its first meeting, Academic Standing Committee constituted a subcommittee comprising the following members:</p> <ol style="list-style-type: none"> 1. Prof. Dr. Izhar Ahmad, Director QEC Convener 2. Dr. Musharraf Jelani, Controller of Examinations, Member 3. Muhammad Haroon, Dy. Registrar Member 4. Mr. Imtiaz Hussain, Asst. Controller of Exams, Co-Opt member <p>The subcommittee submitted its elaborated report to the third meeting of Academic Standing Committee. After thorough deliberation of the Academic Standing Committee, the final recommendations are given below</p> <p>Description: The Associate degree in the University may be an exit from the BS 4-year program for the students who cannot continue their studies due to certain reasons. The requirements for the Associate degree shall be 60 credit hours as per HEC guidelines. The candidate will be required to study and pass all the courses offered in the first four (04) semesters of the program admitted in with minimum CGPA of 2.00 at the scale of 4.00. The University may award an Associate degree to such students after fulfillment of all the requirements as per the University's rules and regulations.</p> <p>Nature and Nomenclature:</p>	The Academic Council agreed with the recommendation of the Academic Standing Committee. However, the Academic Council recommended that the Associate Degree may be adopted w.e.f. 11.01.2016 (Date of 31 st meeting of the HEC)

Nature and Nomenclature:

Associate degree will be issued to the students admitted in the BS program in 2017 & onwards as per HED notification No. SO(C-1)/HE 10-7/2014-17, dated: 11.9.2017 adopted by the syndicate.

The nomenclature of the Associate Degree may be one of the following:

1. Associate Degree in Arts
2. Associate Degree in Sciences
3. Associate Degree in Social Sciences

The subject of BS admission may be mentioned as Major on the Transcript

Departments in Arts are Arabic, English, Islamic Theology, Pakistan Studies, Urdu, and Pashto

Departments in Science are Botany, Chemistry, Computer Science, Software Engineering,

Geography, Mathematics, Physics, Electronics, Statistics, and Zoology

Departments in Social Sciences are Economics, Sharia & Law, Management Sciences, Psychology, Education, and Political Science.

Exit and Merger

1. A student after getting associate degree may re-enter in the same programme.
2. Re-entry in 5th semester will depend on available seats.
3. In this regard, advertisement will be floated before the start of 5th semester probably in summer vacation or in the fall semester with 1st semester advertisement. The University should accommodate the re-entering along with existing 5th semester to avoid complications.
4. The department has the responsibility to devise a policy for admission in 5th semester for the associate degree holders. The department has the option to arrange admission/assessment test.
5. There will be open merit among applicants for admission in 5th semester.
6. For that purpose, one of the following two options may be adopted:
 - a. Accepting associate transcript as it is
 - b. Offering courses in summer vacation as a bridge to complete courses as per ICP requirements
7. The number of major courses shall not be less than the courses in the program where the admission is sought.
8. In case of deficiency, additional courses will be offered.
9. The admission committee of the department concerned shall determine the exemption of courses or the bridging of courses.
10. Rejoining/merger should be allowed within two years of exit.
11. Associate degree shall remain valid after joining in 5th semester.

CGPA for re-entry should be of minimum 2.5 on the scale of 4

Matter of devising rules for engaging PhD Scholars on visiting basis is referred to the Academic Standing Committee and will be placed before ensuing meeting of the Academic Council, Islamia College Peshawar for consideration.

ITEM # 14: APPLICATION REQUEST FOR GRANT OF EXEMPTION OF ONE SUBJECT FROM TRANSCRIPT

DECISION: The Academic Council regretted the request.

ITEM # 15: DECISION REQUIRED TO SET MAXIMUM TIME LIMIT FOR UNDERGRADUATE BS FOUR/FIVE YEARS PROGRAMMES AND GRADUATE TWO YEARS MASTER'S PROGRAMME DECISION:

DECISION: The Academic Council regretted the time bared extension cases.

ADDITIONAL AGENDA

ITEM # A-1: CLARIFICATION REGARDING MS/MPHIL DECISION:

Discussion: The Controller of Examinations submitted a query regarding the award of MS/M.Phil degree in light of decision of the 24th meeting of the Syndicate held on 30.12.2020 and notified vide No.3997/Acad: dated: 28.02.2021 wherein it was decided that 18 Year Education will be named as M.Phil only from now onwards, Islamia College Peshawar.

DECISION: The Academic Council deliberated on the item and recommended that MS/MPhil Degree may be awarded as per advertisement floated for admission.

ITEM # A-2: CLARIFICATION REQUIRED REGARDING EXTRA SEMESTER/THESIS FEE

DECISION: As per Section 20.15 of "Regulation for Admission Registration and Examination regarding Semester Program of Islamia College Peshawar" "Those students who submit their thesis after 6 months of final term examination, will pay half semester fee as a penalty".

However, he/she will pay half semester fee as a penalty for every semester or a fraction thereof, for the time over and above the permissible period of six months.



ITEM # A-3: ESTABLISHMENT OF THE DEPARTMENT OF TOURISM AND HOTEL MANAGEMENT.

DECISION: Degree program in the discipline of Tourism and Hotel Management may be launched under the umbrella of the Department of Management Sciences after feasibility report of the said program.

ITEM # A-4: PLACEMENT OF THE POLICY FOR INFORMATION AND COMMUNICATION TECHNOLOGY (ICT), ISLAMIA COLLEGE PESHAWAR:

DECISION: The Academic Council recommended ICT Policy and referred those sections having financial implication to the F&PC for consideration.

TABLE AGENDA

ITEM # a: DEGREES VERIFICATION CHANGE IN CGPA IN SOME CASES

DECISION: The Academic Council recommended that the factual CGPA will be communicated to the institution / organization during verification, if there is any difference in CGPA. Moreover, any discrepancy between the CGPA reflected on the transcript and degree will be rectified as per record.

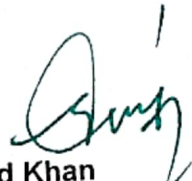
At the end of the meeting, the Vice-Chancellor appreciated the interest of the members of the Council for bringing improvements in the academics and research activities and reiterated that everyone must contribute his/her share for uplifting of this Alma Mater.

Meeting was adjourned with a vote of thanks to and from the chair.

Minutes recorded by:


Dr. Qasim Mansoor Jalali
Registrar
Islamia College Peshawar

Endorsed by:


Prof. Dr. Gul Majid Khan
Vice-Chancellor
Islamia College Peshawar

05/11/22

OBSERVATIONS MADE ON THE
MINUTES OF THE 16TH MEETING OF THE ACADEMIC COUNCIL
HELD ON 23.11.2021

Agenda Item	Observations	Remarks
<p>Item # 3:</p>	<p><u>OBSERVATIONS MADE BY THE CHAIRMAN, DEPARTMENT OF ISLAMIC THEOLOGY, ICP</u></p> <p>With reference to the draft minutes of the 16th meeting of the Academic Council, Islamia College Peshawar Dated: 23.11.2021, it is submitted that two extension cases of PhD students of this Department were placed before the Academic Council. However, the Council regretted the same, in spite of the fact that the undersigned had explained these cases in detail. Hence, the undersigned would like to once again bring the following observation: Both the scholars need extension of only one semester to be granted by the Academic Council. This is because their total extension period is five semester only, out of which extension for four semester has already been granted by the GSC as per its mandate. Hence, it is only the fifth semester for which extension is sought from the Academic Council. Furthermore, both the students have submitted their thesis in time, i.e. in the year April, 2016 and August, 2017 and thus fulfilled their responsibilities. Therefore, the cases are not time barred as per the regulations of the University, because they have not exceeded the maximum duration for PhD. As the undersigned has sufficiently explained the above position during the meeting of the Academic Council but the same has not been reflected in the draft minutes, this observation may kindly be incorporated in the final minutes of the 16th meeting of the Academic Council, please.</p>	<p>Minutes recorded correctly</p>
<p>Item # a: (Table Agenda)</p>	<p><u>OBSERVATIONS MADE BY DR. SYED INAYAT ALI SHAH, MERITORIOUS PROFESSOR, DEPARTMENT OF MATHEMATICS, ICP</u></p> <p><u>Reservation on the non-agenda item of the 16th Academic Council concerning the verification of already awarded Degree and Transcripts to Ex-Students of ICP</u></p> <p>With due regret the subject matter has been thoroughly discussed even though non agenda item of Academic Council having no prepared working paper, its previous history and essential details. The decision was also taken in hurry at the last moment of the meeting. I wonder why previous history of such cases had not been brought in the knowledge of Honorable members of the Academic Council. I mean the mentioned organization/Ex-Students sent and handed over their degrees/transcripts to exam section for verification not for rectification. Corrections.</p>	<p>Minutes recorded correctly</p>

Handwritten signature and date: 25/11/21

Because if such correction. Rectifications are essentially needed, these shall be brought in the knowledge of Academic Council for formal approval.

How the fault on the part the examination section/university administration shifted/turned to Ex-Students and the Ex-Students were recommended to be penalized by the highest Forums (Academic Council, Syndicate) of the University for the mistake committed by the exam section/university administration.

Sir, why not those who had issued such faculty transcripts and degrees shall be taken to task in order to cover the issue legally, in my humble and legitimate request prior to the confiscation of their (Ex-Students) Degrees and Transcripts as decided.

Note: the Convener of the anomaly committee too didn't apprise the house as these cases had been gotten through this committee and the committee didn't handle and fulfill its responsibility in time as per rules while dealing such cases. These Ex-Students will definitely loose their assignments/jobs by the worst decision taken by the Academic Council against them having no other alternative and in my personal opinion the university may face the unwanted litigations having no genuine grounds to defend this issue if challenged.

Vice-Chancellor



Registrar

